

Accomplishments Form

Student Name:

Tutor Name:

Today's Date:

Recording Achievements in these top four categories is particularly important!

Improve Employment

- | | |
|---|---|
| <input type="checkbox"/> Started a job | <input type="checkbox"/> Started own business |
| <input type="checkbox"/> Started a better job | <input type="checkbox"/> Rec'd a raise |
| <input type="checkbox"/> Improved on-the-job skills | <input type="checkbox"/> Rec'd a promotion |
| <input type="checkbox"/> Employment other: | |

Passed Citizenship Test or GED or Other Major Exam

- Passed GED exam
- Passed Citizenship Test
- Passed GED Subtest
- Passed other:

Enrolled in Higher Education

- Enrolled in community college
- Enrolled in GED class
- Enrolled in university
- Enrolled in other:

Better Able to Support Child's Education

- Reading to a child (more)
- Communicates w/ school, teachers, P/T conferences (better)
- Helping kids with homework (more)
- Family other:

Miscellaneous Important Milestones

- Reading for fun now
- Reading 1st book or non-literacy book
- Read book other:
- Passed driver's license test
- Voted for the first time
- Bought car
- Bought home
- Improved math skills
- Received an award
- Spoke publicly to RPC or tutor trainees
- Spoke publicly elsewhere

Improved Life Skills

- | | |
|---|---|
| <input type="checkbox"/> Applications | <input type="checkbox"/> Alphabetizing |
| <input type="checkbox"/> Writing checks | <input type="checkbox"/> Writing phone messages |
| <input type="checkbox"/> Using bank account | <input type="checkbox"/> Telephone books |
| <input type="checkbox"/> Resume | <input type="checkbox"/> Recipes |
| <input type="checkbox"/> Classified ads | <input type="checkbox"/> Street signs |
| <input type="checkbox"/> Contracts | <input type="checkbox"/> Nutritional labels |
| <input type="checkbox"/> Dictionary | <input type="checkbox"/> Newspaper |
| <input type="checkbox"/> Following directions | <input type="checkbox"/> Menus |
| <input type="checkbox"/> Filling out forms | <input type="checkbox"/> Maps |
| <input type="checkbox"/> Instruction manuals | <input type="checkbox"/> Medicine labels |
| <input type="checkbox"/> Lifeskills other: | |

Improved Basic Reading Skills

- | | |
|--|--------------------------------------|
| <input type="checkbox"/> Comprehension | <input type="checkbox"/> Phonics |
| <input type="checkbox"/> Context clues | <input type="checkbox"/> Retention |
| <input type="checkbox"/> Decoding | <input type="checkbox"/> Sight words |
| <input type="checkbox"/> Fluency | <input type="checkbox"/> Syllables |
| <input type="checkbox"/> Prefixes/suffixes/roots | <input type="checkbox"/> Vocabulary |

Improved Basic Writing Skills

- | | |
|---------------------------------------|---|
| <input type="checkbox"/> Cursive | <input type="checkbox"/> Punctuation |
| <input type="checkbox"/> Penmanship | <input type="checkbox"/> Sentence structure |
| <input type="checkbox"/> Grammar | <input type="checkbox"/> Word endings |
| <input type="checkbox"/> Organization | <input type="checkbox"/> Spelling |

Improved Computer Skills

- | | |
|---------------------------------------|---|
| <input type="checkbox"/> Keyboarding | <input type="checkbox"/> Word Processing |
| <input type="checkbox"/> Mouse skills | <input type="checkbox"/> Internet searching |
| <input type="checkbox"/> E-mail | |

Major Writing Milestones

- | | |
|--|--|
| <input type="checkbox"/> Writing in journal now | <input type="checkbox"/> Wrote other story |
| <input type="checkbox"/> Wrote story for Discoveries | <input type="checkbox"/> Writing for fun |
| <input type="checkbox"/> Writing other: | |

Increase in Confidence

- Increased confidence in speaking and listening
- Increased confidence in reading and writing
- Increased confidence in self
- Increased confidence in other:

Participation in Groups and Workshops

- Participated in book group
- Participated in picturing writing
- Participated in other BR! Workshop
- Participated in other:

Other milestones not recorded elsewhere on this page:

Accomplishments Form

Student Name:

Tutor Name:

Today's Date:

BoulderReads! Tutor Monthly Report Form

Reporting month:		
Meeting place:	Meeting Days:	Meeting Times:

Goal for the month (e.g., filling out job application)	Hours for the Month Number of instructional hours: Number of preparation hours: Number of other hours donated: Explanation of other hours (e.g., an event):
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Six month goal (e.g., job promotion)	Check all that apply <input type="checkbox"/> Meeting regularly <input type="checkbox"/> Doing okay <input type="checkbox"/> Need help, please call <input type="checkbox"/> Learner is not in touch with me <input type="checkbox"/> We are taking a break for this long: <input type="checkbox"/> Student is leaving permanently <input type="checkbox"/> Tutor is leaving permanently
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What are you working on? News, questions, comments, concerns:

Please list specifically what your learner has read recently:

Please mark the materials that you are currently using:

Reading Comprehension <input type="checkbox"/> Reading for Today <input type="checkbox"/> True Tales Series <input type="checkbox"/> True Stories Series <input type="checkbox"/> News for You newspaper <input type="checkbox"/> Q Reads A-D	Writing <input type="checkbox"/> Organize Your Writing <input type="checkbox"/> Ready to Write <input type="checkbox"/> Transitions: Preparing for College Writing <input type="checkbox"/> Everyday Writers	Integrated Series <input type="checkbox"/> Ventures <input type="checkbox"/> Passages <input type="checkbox"/> NorthStar Reading and Writing <input type="checkbox"/> NorthStar Listening and Speaking
Phonics <input type="checkbox"/> Q Reads <input type="checkbox"/> FastTrack Phonics <input type="checkbox"/> Phonics for Reading <input type="checkbox"/> Quick-Word Phonics Handbook	Grammar <input type="checkbox"/> Focus on Grammar <input type="checkbox"/> Language for Writing (nouns) <input type="checkbox"/> Language for Writing (verbs) <input type="checkbox"/> Language for Writing (prepositions)	GED <input type="checkbox"/> Building Strategies for GED Success <input type="checkbox"/> Maps, Globes, Graphs <input type="checkbox"/> TABE Fundamentals <input type="checkbox"/> Achieving TABE Success

Other materials that you are using:

Please send the completed form to: BoulderReads!, P.O. Drawer H, Boulder, CO 80306